

**COUNTRY GREENS
COMMUNITY DEVELOPMENT
DISTRICT**

AGENDA PACKAGE

FEBRUARY 25, 2019

Country Greens Community Development District

Board of Supervisors:

David Warden, Chairman

Catherine Catusus, Vice Chairperson

Alma Graham, Assistant Secretary

Crystal Jones, Assistant Secretary

Anna Heintzelman, Assistant Secretary

Robert Koncar, District Manager

Kristen Suit, District Manager

Scott Clark, District Counsel

Rey Malave, District Engineer

Russell Simmons, Field Manager

February 18, 2019

Country Greens Community Development District

Board of Supervisors

Dear Board Members:

The regular meeting of the Board of Supervisors of the Country Greens Community Development District will be held on **Monday, February 25, 2019 at 5:30 p.m.** at the Sorrento Christian Center, 32441 County Road 437, Sorrento, Florida. Following is the advance agenda for this meeting.

1. Roll Call
2. Audience Comments
3. Organizational Matters
 - A. Resolution 2019-05 Declaring Seat #2 Vacancy
 - B. Appointment of Supervisor to Fill Vacant Seat #2
 - C. Oath of Office
4. Approval of the Minutes
 - A. December 17, 2018 Meeting
5. District Manager's Report
 - A. Financial Statements and Check Register
 - B. Bank Analysis
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - i. Sorrento Hills Pond Regarding Phase 1
 - C. Field Manager
 - i. Pinnacle Landscaping
 - ii. Discussion and Consideration of 1st Amendment to Field Management Services Agreement (Under Separate Cover)
 - iii. Field Management Report
 - iv. Consideration of Proposal for Irrigation Pump, Tank and Control Box Replacement
 - v. Consideration of Proposal for Pine Trees Replacement
 - vi. Consideration of Proposal for PVC Fence Pressure Washing
7. Other Business
8. Supervisor Requests and Audience Comments
9. Adjournment

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Kristen Suit

District Manager

Third Order of Business

3A.

RESOLUTION 2019-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT DECLARING A VACANCY IN SEAT 2 OF THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Country Greens Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, on February 25, 2019, one (1) member of the Board of Supervisors (“**Board**”) are to be elected by “**Qualified Electors**,” as that term is defined in Section 190.003, Florida Statutes; and

WHEREAS, the District published a notice of qualifying period set by the Supervisor of Elections at least two (2) weeks prior to the start of said qualifying period; and

WHEREAS, at the close of the qualifying period, no one qualified to run for Seat 1; and

WHEREAS, pursuant to Section 190.006(3)(b), Florida Statutes, the Board shall declare the seat vacant, effective the second Tuesday following the general election; and

WHEREAS, Qualified Electors are to be appointed to the vacant seats within 90 days thereafter; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seats available for election as vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTRY GREEN COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The following seat is hereby declared vacant effective as of November 20, 2018:

Seat #2 currently held by Crystal Y. Jones

SECTION 2. Until such time as the District Board nominates Qualified Elector to fill the vacancy declared in Section 1 above, the incumbent Board Supervisors of those respective seats shall remain in office.

SECTION 3. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 25th day of February, 2019.

ATTEST:

**COUNTRY GREENS COMMUNITY
DEVELOPMENT DISTRICT**

Print Name:_____

David Warden
Chairman

3B.

If no elector qualifies for a seat to be filled in an election, a vacancy in that seat shall be declared by the board effective on the second Tuesday following the election. Within 90 days thereafter, the board shall appoint a qualified elector to fill the vacancy. Until such appointment, the incumbent board member in that seat shall remain in office.

Fourth Order of Business

4A.

MINUTES OF MEETING COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Country Greens Community Development District was held at 5:30 p.m. on Monday, December 17, 2018 at Sorrento Christian Center, 32441 County Road 437, Sorrento, Florida.

Present and constituting a quorum were:

David Warden	Chairperson
Catherine Catasus	Vice Chairperson
Crystal Jones	Assistant Secretary
Anna Heintzelman	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Scott Clark (via telephone)	District Attorney
Rey Malave	District Engineer
Russell Simmons	Field Services Manager
Tom Fey	EMF Capital Fund

The following is a summary of the minutes and actions taken at the December 17, 2018 Country Greens Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

- Ms. Suit called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being no audience comments, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Oath of Office for Newly Appointed Supervisors

- Ms. Suit, being a Notary Public of the State of Florida, administered the Oath of Office to Ms. Catasus and Ms. Jones before the meeting started.

Let the record reflect, at this time, Mr. Clark joined the meeting by telephone.

B. Consideration of Resolution 2019-03 Election of Officers

- Ms. Suit asked for nominations for Chairman.

- Ms. Catusus nominated herself for the position of Chairman.

Ms. Catusus MOVED to nominate herself as Chairman of the Board; motion failed due to not having a second to the motion.

- Mr. Warden nominated himself for the position of Chairman.

On MOTION by Mr. Warden seconded by Ms. Jones with all in favor Mr. Warden was nominated to be the Chairman of the Country Greens Board of Supervisors.

- Ms. Suit asked for nominations for Vice Chairman.

On MOTION by Ms. Catusus seconded by Mr. Warden with all in favor Ms. Catusus was nominated to be the Vice Chairman of the Country Greens Board of Supervisors

- Ms. Suit asked for a motion to adopt Resolution 2019-03

On MOTION by Ms. Jones seconded by Ms. Heintzelman with all in favor Resolution 2019-03 designating officers of the Country Greens Community Development District as follows: Mr. David Warden as Chairman; Ms. Catherine Catusus as Vice Chairman, Mr. Robert Koncar as Secretary, Ms. Kristen Suit as Secretary, Mr. Stephen Bloom as Treasurer; Mr. Alan Baldwin as Assistant Treasurer; Ms. Anna Heintzelman as Assistant Secretary, Ms. Crystal Jones as Assistant Secretary and Ms. Alma Graham as Assistant Secretary, was adopted.

FOURTH ORDER OF BUSINESS

Approval of the Minutes

- **October 22, 2018 Meeting**
- Ms. Suit stated each Board member received a copy of the minutes of the October 22, 2018 meeting and requested any corrections, additions or deletions.
- There not being any,

On MOTION by Ms. Catusus seconded by Ms. Jones with all in favor the minutes of the October 22, 2018 meeting were approved.

- Ms. Catusus noted for the record, now that the minutes were approved, she wanted it noted they requested red and white flowers at the entrance. The flowers received were maroon and not white.

FIFTH ORDER OF BUSINESS**District Manager's Report****A. Hanover Family Builders Signs**

- Ms. Suit noted, as requested, Mr. Malave had a survey performed, which confirmed the locations of the signs on the CDD/HOA right-of-way.
- Ms. Suit contacted the builder who was very opposed. He felt he would pull out of finishing building if that was the case because they rely on those signs. He contacted Mr. Fey who she spoke to. Mr. Fey sent Ms. Suit an email to provide to the Board.
- Ms. Catusus asked what happened to the Board-approved sign policy where we asked them to only pay for the use of putting the signs on our property?
- Ms. Suit noted the builder did not want to do that. Mr. Fey was willing to pay the agreement amount, but not the amount for counsel fees in order to create the agreement.
- Mr. Warden asked how do we make this a win-win situation? There is an offer for a sum of money. If the Board accepts the offer, do we put it in the form of a Motion?
- Ms. Suit responded the motion would be EMF Capital paying \$1,000 and executing the license agreement with the licensing agreement amount.
- Ms. Catusus noted legally if the licensing agreement is with EMF and EMF has no ownership or responsibility for the signs, can we even do it?
- Ms. Suit noted we have Mr. Fey from EMF Capital on the HOA side, who is willing to pay \$1,000 and accept the license agreement, which means you can use any builder, if Hanover pulls out.
- Mr. Clark noted we want the builder to be a party to the license agreement understanding that it may be assigned to someone else, to another builder.
- Ms. Catusus noted each builder should have their own agreement.

On MOTION by Mr. Warden seconded by Ms. Jones with Mr. Warden, Ms. Jones and Ms. Heintzelman voting aye and Ms. Catusus voting nay, acceptance of the Hanover Family Builders paying \$1,000 and executing of the License Agreement for the signage was approved.

- Ms. Catasus asked about the DOT right-of-way. How is that handled?
- Mr. Maleve responded they would have to move the sign out of the DOT right-of-way because if DOT comes, they will make them move it and they will lose the sign.

B. Proposals for Engineering Services

i. Hanson, Walter & Associates

ii. Pegasus Engineering

- Ms. Suit noted we received proposals from Hanson, Walter & Associates and Pegasus Engineering. Mr. Malave came back with a revised work order, which was \$10,000 less than the original and with his fee sheet.
- Mr. Clark will draft a form of an Engineering Agreement once the Board decides on the Engineer.

On MOTION by Ms. Catasus seconded by Mr. Warden with all in favor the Dewberry Engineering Revised Work Authorization for Fiscal Year 2018-2019 in an amount estimated at not-to-exceed \$8,000 was approved.

C. Discussion on CDD/HOA Landscape Agreement

- Ms. Suit provided a copy of the Agreement because we do not hold the Landscape Agreement. It is with the HOA. We do not have Pinnacle's Agreement.
- Mr. Clark noted we are paying a lot of money to another entity to manage an agreement they entered into. This does not always go well because you lose control.
- The Board asked if there was a way to get out of this Agreement.
- Mr. Clark noted there are two ways; one is give notice at the anniversary of the term, which is September. Second, give a 30-day notice for cause. The agreement is not well drafted in terms of what cause is. If you think you have cause, we can discuss with the HOA.
- Ms. Suit noted it is written in the association's favor because it says the association has the right to terminate in 60 days without cause, but it does not give the District the same right.

On MOTION by Ms. Heintzelman seconded by Ms. Catasus with all in favor approval was given to direct District Counsel to draft termination of Landscape Agreement with the HOA and at the same time, request Field Management to work with Pinnacle, if they are interested, in a separate agreement or obtain informal RFP's for landscape services to be provided to the Board at the February Board Meeting.

- Mr. Simmons reviewed the Scope of Services with the Board.

Let the record reflect, Ms. Catasus left the meeting at this time.

D. Ratification of Audit Engagement Letter 2018 with Grau & Associates

- Ms. Suit noted the engagement letter was signed in advance in order to meet the deadline. This just ratifies the letter.

On MOTION by Ms. Jones seconded by Ms. Heintzelman with all in favor the Audit Engagement Letter for Fiscal Year 2018 with Grau & Associates was ratified.

E. Financial Statements and Check Register

- Financial Statements and check register ending November 30, 2018 were reviewed.

On MOTION by Ms. Heintzelman seconded by Ms. Jones with all in favor the financial statements were accepted and the check register was approved.

F. Review and Discussion on Investment Issues

- The Board felt the accounting team from Inframark were not doing enough regarding CD's. They asked about money market accounts. Is the District's money being invested properly?
- Ms. Suit will follow up and also provide a spreadsheet.

On MOTION by Ms. Jones seconded by Ms. Heintzelman with all in favor Resolution 2019-04, setting forth investment policy for District funds and the management company will review interest rates on a quarterly basis to ensure they have identified the best interest rates possible for District fund investments, was adopted.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being no report, the next item followed.

B. Engineer**i. Work Authorization to Provide Professional Consulting Engineering Services**

- Ms. Suit noted the first item was previously approved under the District Engineering proposals. We will continue with Dewberry's Work Order in the amount of \$8,000.
- Mr. Clark will revise the Master Agreement.
- Mr. Malave hired a Geo-Tech Engineer regarding a depression; not a sinkhole. A tech will come out tomorrow to inspect it. He hopes to receive proposals soon.
- Before going further, Ms. Suit asked for adoption of Resolution 2019-02 designating the District's Registered Agent.

On MOTION by Ms. Heintzelman seconded by Mr. Warden with all in favor Resolution 2019-02, designating Scott D. Clark, Esq., as the District's Registered Agent, and further designating the District's Registered Office for service of process as Clark & Albaugh, LLP, was adopted.

C. Field Management Report

- Mr. Simmons noted at the last meeting the Board requested he bring landscape proposals to the meeting. He brought proposals mostly for pine trees.
- Pinnacle is charging \$110 per tree which includes stump grinding.
- He received proposals as follows:
 - For removal and stump grinding of 32 pine trees along State Road 44, at a cost of \$3,570.
 - Removal and stump grinding of 14 dead pine trees along County Road 437, at a cost of \$1,565.
 - Removal and stump grinding of one dead oak tree along State Road 44, at a cost of \$1,375.
 - Stump grind 31 trees previously removed along State Road 44, at a cost of \$691.50.
 - Trim 26 palm trees at State Road 44 and County Road 437 entrance, at a cost of \$1,662.
 - Clearing of vegetation from drain behind Venice Lane, at a cost of \$1,410.

On MOTION by Ms. Heintzelman seconded by Mr. Warden with all in favor the landscaping proposals in the amount of \$10,273.50 were approved.

- Mr. Warden asked why were there only white lights on the Christmas decorations. We had asked for additional funding for different colored lighting.

SIXTH ORDER OF BUSINESS

Other Business

There not being any report, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There being no requests or comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Heintzelman seconded by Ms. Jones with all in favor the meeting was adjourned.

Assistant Secretary

David Warden
Chairman

Fifth Order of Business

5A

COUNTRY GREENS
Community Development District
Financial Report
January 31, 2019

Prepared by



Table of Contents**FINANCIAL STATEMENTS**

Page #

Balance Sheet - All Funds	1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	2 - 3
Debt Service Fund	4
Notes to the Financial Statements	5 - 6

SUPPORTING SCHEDULES

Non-Ad Valorem Special Assessments - Collection Schedule	7
Cash and Investment Report	8
Bank Reconciliation	9
Check Register	10

COUNTRY GREENS
Community Development District

Financial Statements

(Unaudited)

January 31, 2019

Balance Sheet
January 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2016A DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 256,118	\$ -	\$ 256,118
Due From Other Funds	3,208	-	3,208
Investments:			
Certificates of Deposit - 12 Months	153,726	-	153,726
Certificates of Deposit - 6 Months	207,874	-	207,874
Money Market Account	367,336	-	367,336
Prepayment Fund (A-2)	-	33,414	33,414
Reserve Fund (A-1)	-	120,534	120,534
Reserve Fund (A-2)	-	53,250	53,250
Revenue Fund	-	336,912	336,912
Prepaid Items	310	-	310
TOTAL ASSETS	\$ 988,572	\$ 544,110	\$ 1,532,682
<u>LIABILITIES</u>			
Accounts Payable	\$ -	\$ -	\$ -
Accrued Expenses	22,195	-	22,195
Due To Other Funds	-	3,208	3,208
TOTAL LIABILITIES	22,195	3,208	25,403
<u>FUND BALANCES</u>			
Nonspendable:			
Prepaid Items	310	-	310
Restricted for:			
Debt Service	-	540,902	540,902
Assigned to:			
Operating Reserves	71,850	-	71,850
Unassigned:	894,217	-	894,217
TOTAL FUND BALANCES	\$ 966,377	\$ 540,902	\$ 1,507,279
TOTAL LIABILITIES & FUND BALANCES	\$ 988,572	\$ 544,110	\$ 1,532,682

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending January 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-19 ACTUAL
REVENUES				
Interest - Investments	\$ 7,000	\$ 3,192	45.60%	\$ 521
Special Assmnts- Tax Collector	249,245	237,200	95.17%	4,085
Special Assmnts- Discounts	(9,970)	(9,722)	97.51%	(377)
Other Miscellaneous Revenues	-	1,000	0%	1,000
TOTAL REVENUES	246,275	231,670	94.07%	5,229

EXPENDITURES**Administration**

P/R-Board of Supervisors	6,000	1,800	30.00%	-
FICA Taxes	459	138	30.07%	-
ProfServ-Arbitrage Rebate	600	-	0%	-
ProfServ-Dissemination Agent	1,000	-	0%	-
ProfServ-Engineering	5,500	2,960	53.82%	-
ProfServ-Legal Services	6,000	2,619	43.65%	-
ProfServ-Mgmt Consulting Serv	65,397	21,799	33.33%	5,450
ProfServ-Trustee Fees	3,200	1,239	38.72%	310
Auditing Services	3,423	3,400	99.33%	2,900
Postage and Freight	400	273	68.25%	6
Rental - Meeting Room	900	-	0%	-
Insurance - General Liability	9,713	7,811	80.42%	-
Printing and Binding	500	416	83.20%	148
Legal Advertising	450	-	0%	-
Miscellaneous Services	7,407	370	5.00%	81
Misc-Assessmnt Collection Cost	4,985	-	0%	-
Office Supplies	614	66	10.75%	33
Annual District Filing Fee	175	175	100.00%	-
Total Administration	116,723	43,066	36.90%	8,928

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending January 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-19 ACTUAL
<u>Field</u>				
ProfServ-Field Management	10,300	3,433	33.33%	858
Contracts-Landscape	136,000	46,536	34.22%	22,195
Utility - General	21,000	5,209	24.80%	1,291
R&M-Common Area	3,057	1,915	62.64%	1,900
Total Field	170,357	57,093	33.51%	26,244
TOTAL EXPENDITURES	287,080	100,159	34.89%	35,172
Excess (deficiency) of revenues				
Over (under) expenditures	(40,805)	131,511	0%	(29,943)
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(40,805)	-	0%	-
TOTAL FINANCING SOURCES (USES)	(40,805)	-	0%	-
Net change in fund balance	\$ (40,805)	\$ 131,511	0%	\$ (29,943)
FUND BALANCE, BEGINNING (OCT 1, 2018)	834,866	834,866		
FUND BALANCE, ENDING	\$ 794,061	\$ 966,377		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending January 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	JAN-19 ACTUAL
REVENUES				
Interest - Investments	\$ 20	\$ 1,476	7380%	\$ 379
Special Assmnts- Tax Collector	369,754	350,213	94.72%	5,509
Special Assmnts- Discounts	(14,790)	(13,987)	94.57%	(168)
TOTAL REVENUES	354,984	337,702	95.13%	5,720
EXPENDITURES				
Administration				
Misc-Assessmnt Collection Cost	7,395	-	0%	-
Total Administration	7,395	-	0%	-
Debt Service				
Principal Debt Retirement A-1	145,000	-	0%	-
Principal Debt Retirement A-2	50,000	-	0%	-
Interest Expense Series A-1	96,636	48,318	50.00%	-
Interest Expense Series A-2	57,500	28,750	50.00%	-
Total Debt Service	349,136	77,068	22.07%	-
TOTAL EXPENDITURES	356,531	77,068	21.62%	-
Excess (deficiency) of revenues				
Over (under) expenditures	(1,547)	260,634	0%	5,720
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(1,547)	-	0%	-
TOTAL FINANCING SOURCES (USES)	(1,547)	-	0%	-
Net change in fund balance	\$ (1,547)	\$ 260,634	0%	\$ 5,720
FUND BALANCE, BEGINNING (OCT 1, 2018)	280,268	280,268		
FUND BALANCE, ENDING	\$ 278,721	\$ 540,902		

Notes to the Financial Statements

January 31, 2019

General Fund► **Assets**

■ **Cash and Investments-** In order to maximize cash liquidity, the District has several CDs with varying maturities and Money Market Accounts. (See Cash & Investments Report for further details).

■ **Prepaid Items** - Trustee fees for period 3/1/18 - 2/28/19

► **Liabilities**

■ **Accounts Payable** - Invoices paid for January

■ **Accrued Expenses** - Accrued expenses for December and January Contracts-Landscape for shared services.

■ **Due To Other Funds** - Tax Collector Commission Fees

► **Fund Balance**■ **Assigned to:**

Operating Reserves \$ 71,850

TOTAL \$ 71,850

Debt Service Fund► **Assets**

■ **Investments** - Trust Accounts at US Bank for the Debt Service (See Cash & Investments Report for further details).

Notes to the Financial Statements

January 31, 2019

Financial Overview / Highlights

- ▶ The Non-Ad Valorem assessments collected are approximately 95%. Compared to same time last year collections were approximately 94%.
- ▶ Total expenditures for January are approximately 35% compared to Annual Adopted Budget. Significant variances are explained below.
- ▶ Other Miscellaneous Revenue - Payment of Agreement between District and Hanover Family Builders for access and use of property.

Variance Analysis

Account Name	Annual Adopted Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
ProfServ- Engineering	5,500	2,960	54%	Engineering services are for preparation and attendance at board meetings and reviewing invoices.
Prof-Serv Legal Services	6,000	2,619	44%	Additional services provided for December meeting.
ProfServ - Trustee Fees	3,200	1,239	39%	Trustee fees are from Mar 18 to Feb 19. Monthly fees are \$309.78. FY19 had 4 months for a total of \$1239.
Auditing Services	\$ 3,423	\$ 3,400	99%	Paid in full
Postage and Freight	\$ 400	\$ 273	68%	Delivery of agenda packages to board members through January
Printing and Binding	\$ 500	\$ 416	83%	Includes printing and binding service charges through January.
<u>Field</u>				
Contracts - Landscape	\$ 136,000	\$ 46,536	34%	Monthly shared services fluctuate each month.
Utility - General	\$ 21,000	\$ 5,209	25%	Monthly expenses fluctuate each month.
R&M Common Area	\$ 3,057	\$ 1,915	63%	Expense in January for Maintenance Man for Work Order # 0201001.

COUNTRY GREENS
Community Development District

Supporting Schedules

January 31, 2019

**Non-Ad Valorem Special Assessments - Lake County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2019**

						ALLOCATION BY FUND	
Date Received	Check Number	Net Amount Received	Discounts / (Penalties) Amounts	(1) Collection Costs	Gross Amount Received	General Fund	Series 2016A Debt Service Fund
Assessments Levied FY 2019					\$ 618,999	\$ 249,245	\$ 369,754
Allocation %					100%	40%	60%
11/28/18	825988	\$ 18,989	\$ 825		\$ 19,814	\$ -	\$ 19,814
12/07/18	825989	11,929	516		12,446	12,446	-
12/07/18	826105	11,612	484		12,096	12,096	-
12/14/18	826348	166,205	6,927		173,132	173,132	-
12/14/18	826653	56,988	2,372		59,360	-	59,360
12/17/18	826104	19,900	829		20,729	-	20,729
12/17/18	826347	235,008	9,792		244,799	-	244,799
12/28/18	826654	34,025	1,417		35,442	35,442	-
01/11/19	826718	3,707	377		4,085	4,085	
01/16/19	826717	5,341	168		5,509	-	5,509
TOTAL		\$ 563,705	\$ 23,708	\$ -	\$ 587,413	\$ 237,200	\$ 350,213
% COLLECTED						95%	95%
TOTAL OUTSTANDING						\$ 31,585	\$ 12,045
						\$ 19,541	

Note (1) - Collection costs are paid directly to the Lake County Tax Collector once a year.

Cash and Investment Report

January 31, 2019

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
GENERAL FUND					
Checking account - Operating	Wells Fargo	Checking Account	n/a	0.00%	\$ 256,118 (1)
				Subtotal	\$ 256,118
Certificate of Deposits 6M	Bank United	CD	6/3/2019	2.20%	\$ 104,938
Certificate of Deposits 6M	BBVA Compass Bank	CD	6/3/2019	2.23%	\$ 102,937
				Subtotal	\$ 207,874
Certificate of Deposits 12M	Bank United	CD	8/28/2019	1.55%	\$ 153,726
				Subtotal	\$ 153,726
Money Market Account	Bank United	MMA	n/a	1.75%	\$ 367,336
				Subtotal	\$ 367,336
DEBT SERVICE FUNDS					
Series 2016 A-1 & A-2 Prepayment	US Bank	First American Govt.	n/a	0.00%	\$ 33,414
Series 2016 A-1 Reserve	US Bank	First American Govt.	n/a	0.00%	\$ 120,534
Series 2016 A-2 Reserve	US Bank	First American Govt.	n/a	0.00%	\$ 53,250
Series 2016 A-1 & A-2 Rev.	US Bank	First American Govt.	n/a	0.00%	\$ 336,912
				Subtotal	\$ 544,110
				Total	\$ 1,529,164

Note (1): Funds were transferred to MMA in February.

Country Greens CDD

Page Number 32

Bank Reconciliation

Bank Account No. 3792 Wells Fargo - GF Checking
Statement No. 01-19
Statement Date 1/31/2019

G/L Balance (LCY)	256,118.14	Statement Balance	264,512.66
G/L Balance	256,118.14	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	264,512.66
Subtotal	256,118.14	Outstanding Checks	8,394.52
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	256,118.14	Ending Balance	256,118.14
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/28/2019	Payment	1946	INFRAMARK, LLC	8,394.52	0.00	8,394.52
Total Outstanding Checks.....				8,394.52		8,394.52

COUNTRY GREENS
Community Development District

Check Register

January 1, 2019 - January 31, 2019

COUNTRY GREENS Community Development District

Payment Register by Fund
For the Period from 1/1/2019 to 1/31/2019
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	1942	01/03/19	FEDEX	6-410-46983	DEC POSTAGE	Postage and Freight	541006-51301	\$13.08
001	1943	01/09/19	GRAU & ASSOCIATES	17436	9/30/18 AUDIT	Auditing Services	532002-51301	\$2,900.00
001	1944	01/17/19	DEWBERRY ENGINEERS INC	1637858	GEN ENGINEERING	ProfServ-Engineering	531013-51501	\$1,760.00
001	1945	01/22/19	CLARK & ALBAUGH, LLP	16303	GEN MATTERS THRU DEC 2018	ProfServ-Legal Services	531023-51401	\$1,629.00
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,449.75
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	Postage and Freight	541006-51301	\$5.64
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	Printing and Binding	547001-51301	\$147.80
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	ProfServ-Field Management	531016-53901	\$858.33
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	Office Supplies	551002-51301	\$33.00
001	1946	01/28/19	INFRAMARK, LLC	37565	JAN 2019 MGMNT SRVS	R&M-Common Area	546016-53901	\$1,900.00
001	DD162	01/01/19	SECO	121318 ACH	BILL PRD 11/13-12/13/18	Utility - General	543001-53901	\$694.77
001	DD165	01/26/19	SECO	011119 ACH	BILL PRD 12/10-1/9/19	Utility - General	543001-53901	\$615.30
001	DD166	01/31/19	SECO	011619 ACH	BILL PRD 12/13-1/14/19	Utility - General	543001-53901	\$676.04
Fund Total								\$16,682.71

Total Checks Paid	\$16,682.71
--------------------------	--------------------

5B.

Country Greens CDD

Bank Analysis



Country Greens - Current Information

Fiscal Year	Average 3 Months
Expenditures in 2017	\$ 65,159
Expenditures in 2018	\$ 68,937

2-3 months is the recommendation to keep in checking accounts monthly

FY 2019 - Current Status as of 1/30/19

Financial Institution	Type	Balance	Interest	Fees
Wells Fargo *	Checking	\$ 264,513	0.02%	81.43
Bank United	MMA	\$ 366,814	1.75%	No
Total		\$ 631,327		

(Earned credit is offset with fees)

* Excess of \$196,000 was transferred to MMA in February.

NOTE: Amount of the total expenses for the year should remain accessible either in MMA or Checking.
FY 2019 Budget Expenses = \$287,080

CD Investments	Type	Balance	Interest	Matures
BBVA Compass	6 MO.	\$ 102,937	2.21%	6/3/2019
Bank United	6 MO.	\$ 104,761	2.20%	6/3/2019
Bank United	12 MO.	\$ 152,918	1.55%	8/28/2019
Total		\$ 360,615		

Country Greens Analysis - Checking Accounts

Inframark reached out to our banks. Below are the responses received pertaining to checking accounts.

Checking Account Rates/ Fees		Checking Fee	ACH FEE BREAKDOWN				NOTES
Bank Name	Interest / Earning Credit	Average General Monthly Fees	One time set up fee	Monthly fee	ACH Batch upload	Cost per item	
Bank United	No	No	No	No	No	No	
BBVA Compass	0.15%	\$35.00	No	\$40.00	No	0.25	\$35 monthly fee is covered by the earning credit.
CenterState	0.25%	No	No	No	No	No	Based on monthly account balance of \$50,000
FCB	0.90%	\$95.00	No	\$15.00	No	0.14	Based on monthly account balance of \$68,000
Pilot Bank	No	No	No	No	No	No	
TIAA Bank	0.55%	No	No	\$9.95	\$5.00	0.12	
Valley National Bank	2.56%	No	No	No	No	No	Checking interest amount is tied to Treasury Bills. Updates occur every 90 days.
Wells Fargo Bank	0.20%	\$35.00	No	\$65.00	\$2.75	0.2	

Fees can vary - Extra charges occur for Stop Payments.

Earning Credits are generally used to reduce total fee balance.

Country Greens Analysis - Money Market Accounts & Sweep Accounts

Inframark reached out to our banks. Below are the responses received pertaining to MMA and Sweep Accounts.

Bank Name	Money Market	MMA Fee	Sweep Act
Bank United	1.75%	No	No
BBVA Compass	1.75%	n/a	Yes, would be linked to MMA
Centennial Bank	0.10%	Yes	No
CenterState	0.10%	n/a	No
FCB	Varies	n/a	No, MMA varies with balance.
Northern Trust Bank	0.20%	n/a	Yes, 0.01%-0.02%
Pilot Bank	1.75%	No	Yes, offered for overdraft protection , targeted balance and FDIC insurance
TIAA *	0.70%	\$10	No
Valley National Bank	1.75%	\$15	Yes, but interest rate is significantly lower than checking account rate
Wells Fargo	0.20%	n/a	Yes, 25% and includes additional fees.

* MMA rate of .70% is for balances between 100k-250k

MMA Fee

All Banks allow 6 withdrawals a month, this a Government Regulation.

If district exceed more than 6 withdrawals, a fee may be charged. (See chart)

Multiple occurrences of exceeding 6 withdrawals, the bank will move the MMA to a General Checking account.

Country Greens Analysis - CD's

CD's rates are based as of January's Quarterly Analysis. Rates are verified at time of investing.

Bank Name	CD - 6 Mo.	CD - 12 Mo.	CD - 18 Mo.	CD - 24 Mo.	CD - 36 Mo.
Bank United	2.20%	2.77%	2.77%	2.80%	n/a
BBVA Compass	2.01%	2.03%	2.01%	1.99%	1.94%
Centennial Bank	0.10%	0.20%	0.30%	0.35%	0.35%
CenterState *	0.50%	1.00%	2.28%	2.20%	2.03%
FCB	1.99%	2.31%	2.35%	2.35%	2.39%
Iberia Bank	1.50%	2.00%	2.25%	n/a	n/a
Northern Trust Bank	1.55%	2.10%	2.75%	2.70%	2.75%
Pilot Bank	2.00%	2.25%	2.50%	2.65%	2.71%
TIAA Bank	1.98%	2.70%	2.73%	2.80%	2.87%
Valley National Bank **	1.90%	2.00%	2.60%	1.25%	1.40%
Wells Fargo Bank	2.18%	2.27%	2.27%	2.28%	2.25%

* Center States 18 mo. rate is actually a 15 month CD Special and subject to change

** Valley National Bank 18 mo. rate is floating - fluctuates with the market.

Sixth Order of Business

6B.i.



949 Shadick Dr.
Orange City, FL 32763
P: (386) 218-6969 F: (386) 218-6970
www.allterraintractorservice.com

PROPOSAL

Project Name: **Sorrento Hills Pond Regrading Phase 1**
Project Phase: **Sorrento Hills Pond Regrading Phase 1**

Project Address: **Country Greens CDD**
City, State, Zip:

Proposal Date: **Friday, December 21, 2018**
Proposal price good for 30 days from
the date of this proposal.

Prepared for: **Dewberry**
Address: **800 North Magnolia Ave #1000**
City, State, Zip: **Orlando, FL 32803**

Contact: **Rey Malave**
Phone: **407-843-5120 ext 3134**
Cell: **407-647-4560**
Email: broy@dewberry.com

Scope of Work

1. Regrade Pond Bottom and slopes per plan sheet 9 of 62 dated 4/22/02 sent over by Barry Roy. Estimate is to lose dirt on slopes. There is a price to haul off if necessary per Load - Not included in total would be billed per LOAD

Qualifications & Exclusions

1. There are no bonds included in this proposal. If any are required, they will be at an additional cost.
2. There is no handling of contaminated, hazardous, or unsuitable materials included in this proposal. If any is required, it will be at an additional cost.
3. There are no permits included in this proposal. If any are required, they will be at an additional cost.
4. There is no testing included in this proposal. If any is required, it will be at an additional cost.

DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL
Mobilization	1	LS	\$2,500.00	\$2,500.00
Survey/layout	1	LS	\$1,500.00	\$1,500.00
Grade Pond slopes and bottom	3423	SY	\$5.75	\$19,682.25
Bahia Sod (Pond Slopes)	30800	SF	\$0.48	\$14,784.00
EXPORT FILL IF NEEDED	1	LD	\$175.00	
Proposed Total				\$38,466.25

John Masiarczyk

All Terrain Tractor Service, Inc.

Rey Malave

Dewberry

Authorized Signature / /
Date

Authorized Signature / /
Date

Price is subject to change, pending receipt of 'Final Construction Drawings'.

6Ci.

PINNACLE LANDSCAPING, INC.

908 W. Maud Street
Tavares, FL 32778



Response to RFP

Country Greens Community Development District.

Date	Proposal Submitted By:	Services Performed For:
February 8, 2019	<p>Pinnacle Landscaping, Inc.</p> <p>ANTHONY MANIS (352) 223-3145 anthony@pinnacle-landscaping.com</p> <p>MARGARET PARUCKER (407) 668-2821 maggie@pinnacle-landscaping.com</p> <p>THOMAS FEY (561) 379-9540 thomas@pinnacle-landscaping.com</p>	<p>Country Greens Community Development District. 313 Campus Street Celebration, FL 34747</p> <p>Property Manager: Russ Simmons Inframark Water & Infrastructure Services</p>

We appreciate the opportunity to submit a proposal to perform the landscape maintenance services for Country Greens Community Development District. We are excited about the opportunity and hope that you find our proposal acceptable.

Pinnacle Landscaping provides a full suite of landscaping services for both residential and commercial properties. We take great pride in the results that we have achieved at the communities we maintain by providing the highest level of quality service.

Pinnacle Landscaping was founded in 2009 by Thomas Fey, a developer and frequent board member of homeowner associations, as a way to control the quality of services being provided to the associations and management companies connected to his development projects. Unhappy with the hit or miss service quality from vendors, Tom embarked on creating a company that could maintain properties at the highest level and keep that fresh built feel intact. The result was Pinnacle Landscaping, a company formed from the perspective of an owner/board member and coupled with quality personnel that understand that success in the service industry is driven by attention to detail.

Pinnacle has since expanded to provide its services to communities and facilities throughout the central Florida market while maintaining its commitment to provide quality services at the high standards expected by board members and owners. Our success is due, in large part, to our people. We employ experienced individuals that understand that the key to quality landscaping maintenance is dedication to process and commitment to quality control. Our workforce takes these concepts to heart and consistently strives to improve and rehabilitate the condition of the landscaping instead of just maintaining the status quo.

Please visit our website at www.pinnacle-landscaping.com. We look forward to the opportunity to work with you!

Our Management Team

THOMAS FEY, President. Tom is a twenty-five year veteran of the real estate market and a seasoned developer of commercial and residential properties in Florida. He founded EMF Capital in 2003, which develops, manages and invests in master planned communities, residential projects and commercial endeavors throughout Florida. EMF Capital has a unique development approach which keeps our company actively managing a project or homeowner association during the sell-out phase and beyond. Tom's active participation in the day to day operations of homeowner associations and commercial management has afforded him a detailed understanding of the best practices for a vendor service model. Prior to founding EMF Capital, Tom spent ten years at Ernst and Young, LLP as a consultant serving homebuilders, developers and other real estate clients in the areas strategic planning, operations, and corporate structuring.

As a developer and frequent board member, Tom brings an uncommon perspective to Pinnacle Landscaping's service model and has been instrumental in developing the company's mission, culture, and values. His experience and involvement with commercial and residential development, homeowner association administration and management consulting have allowed him to bring innovative ideas and management approaches to Pinnacle Landscaping. Tom's current responsibilities include strategic planning, financial management, and client relations.

ANTHONY MANIS, Vice President and Director of Operations. Anthony brings more than fifteen years of experience in the landscape industry to his position as Pinnacle Landscaping's Vice President and Director of Operations. An expert in turf and plant health care, as well as a skilled production manager, he is highly regarded among clients for his proactive approach to maintaining landscape and delivering excellent client service. While managing Pinnacle's portfolio of over \$1.5 million in property maintenance and enhancement work annually, his hands-on approach ensures that each property receives the personalized attention it deserves.

After working for a local area company specializing in landscape installation for homebuilders, Anthony brought his talents to Pinnacle in 2011, intrigued by the Pinnacle Landscaping vision of quality first and its commitment to client satisfaction. His steadfast dedication to providing quality service and innate ability to instill the drive for quality in others was a perfect match for the company. Anthony immediately embraced the Pinnacle Landscaping vision incorporating it into all aspects of the Pinnacle service model. He continually challenges the company's processes and people to improve efficiency and quality as a means to enhance the client experience. Although Pinnacle Landscaping has transformed over the last eight years from a small private client company to a regional enterprise with a diverse client base, Anthony has never allowed the company to stray from its core vision of always putting the client service first.

MARGARET PARUCKER, Controller. Maggie leads the accounting team and plays a key role in the development, operation, and control of accounting operations including accounts payable, accounts receivable, payroll and financial reporting. Maggie has been with the organization for five years and has over fifteen years of experience in general ledger accounting, financial reporting, and association bookkeeping. Prior to her arrival at Pinnacle Landscaping, Maggie worked for a large homeowner association management company in the Orlando Area.

BECKY MANIS, Office Administrator and Human Resources. Becky is a great addition to our team. Her expertise and attention to detail ensure that Pinnacle Landscaping provides greater client service and quicker response time for all inquiries. In addition to her administration position, Becky coordinates the company's staffing and recruiting efforts. In this capacity, she also works closely with managers to provide them with the tools and assistance they need to train and develop their employees.

No	Task	Frequency	Monthly	Per Application	Annual
----	------	-----------	---------	-----------------	--------

Maintained Turf Area Care

1	Mowing/ Blowing	40	5,340.00		64,080.00
2	Edging	40	Included in #1		Included in #1
3	Mow Specied sections of Drainge Areas	9		225.00	2,025.00
4	Mow Tract C and Tract W/Z	1		950.00	950.00
	Zoysia Areas (Entrances):				
5	Fertilization	4		875.00	3,500.00
6	Disease and Insect Control	2		Included in #5	Included in #5
7	Pest control	4		Included in #5	Included in #5

Shrub /Ground Cover/ Tree Care

8	Pruning		3,560.00		42,720.00
9	Weeding/Edging		Included in #8		Included in #8
10	Fertilization	3		1,000.00	3,000.00
11	Pest/disease control	3		Included in #10	Included in #10
12	Mulching *	1		3,750.00	3,750.00
13	Tree Lifting **	2	100.00		1,200.00
14	Tree Pruning and Shaping	***			***

Irrigation System Monitoring

15	Clocks - 4	12	300.00		3,600.00
16	Valves/Zones - 56	12	Included in #15		

17	Annuals/Seasonal Flowers	4		1,400.00	5,600.00
----	--------------------------	---	--	----------	----------

Drainage Areas and Ponds

	Drainage Grate & Culvert Maintenance	5		110.00	550.00
	CDD Ponds Maintenance	5		600.00	3,000.00

Totals**\$ 9,300.00****\$ 133,975.00**

* CDD only charged for cost of product with no labor charge (approx. 132 cu yds)

** Trees shall be lifted to height of 8 feet above walkways and 14 feet above roadways.

*** Pinnacle shall provide a separate quote for pruning and shaping of large trees upon request.

6C.iii.

COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT FIELD MANAGEMENT REPORT

COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT

FIELD MAINTENANCE HIGHLIGHT REPORT

February 2019

COMPLETED ITEMS:

- Meet with contractors on a monthly basis and performed a drive through
- Followed up with vendors on pending items
- Reviewed and processed invoices on a weekly basis
- Returned phone calls
- Respond to emails and communications as needed
- Install meeting signs
- Performed light review
- Removed Christmas lights
- Obtained proposal to pressure wash PVC fence
- Reviewed CDD maintenance areas for RFP

ATTACHMENTS

- ❖ Landscape Review
- ❖ Pinnacle Landscaping

COUNTRY GREENS COMMUNITY DEVELOPMENT DISTRICT LANDSCAPING REVIEW

Country Greens Landscaping Review

Issue	Location	thru	Status	Field Manager Comments
Prunning Trees	Throughout the community	1/7/2019	Completed	
Annual/beds	Throughout the community	1/7/2019	Completed	
Mulching	Throughout the community	1/7/2019	Not completed	Scheduled for the week of January 14th
Storm drain	Marbella Drive	1/7/2019	Not completed	Scheduled for January 11th
Fertilizer	Throughout the community	1/7/2019	Completed	Fertilizer is performed by Evergreen. Next one is scheduled for Feb. 2019. Inframrk is requesting the schedule.
6 dead pine trees and 1 dead Oak Tree	44 between Cardinal Ln and Sorrento Spring Dr	1/7/2019	Completed	
Storm Drain	Between 33848 and 33854 at Venice Lane	1/7/2019	Not completed	Scheduled for January 11th

**COUNTRY GREENS COMMUNITY
DEVELOPMENT DISTRICT
PINNACLE LANDSCAPING**

**SERVICE REPORT FOR MANAGER AND COMMITTEE**

Client:
Service Period:
Prepared By:

Eagles Dunes CDD
January 2019
Anthony Manis

SERVICE	SERVICE SUMMARY	SERVICE NOTES
GENERAL TURF AND BED MANAGEMENT		
Turf Mowing	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • Quarterly Bush Hog • Tracks mowed on 11th
Edging	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • All beds were done each time
Weed Control – Beds	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • Hand pulled weeds on the 11th
Weed Control – Pathways	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • N/A
Mulching	<ul style="list-style-type: none"> • Installed Mulch at Entries and Landscape Buffers along 437 and 44 	<ul style="list-style-type: none"> • Pine Bark Mulch
Annuals	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
PLANTS AND TREE MANAGEMENT		
Plant & Shrub – Pruning	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • N/A
Small Tree Pruning	<ul style="list-style-type: none"> • 11th and 31st 	<ul style="list-style-type: none"> • N/A
FERTILIZATION AND PEST CONTROL		
Turf	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
Ornamentals & Trees	<ul style="list-style-type: none"> • N/A 	<ul style="list-style-type: none"> • N/A
IRRIGATION MANAGEMENT		
Inspections	<ul style="list-style-type: none"> • 11th and 22nd 	<ul style="list-style-type: none"> • Pump B is down

STATUS OF CURRENT AND PENDING PROJECTS

[Project 1]	<ul style="list-style-type: none">• Pine Tree Replacement	<ul style="list-style-type: none">• Open
[Project 2]	<ul style="list-style-type: none">• Clear out vegetation from drain behind Venice Lane.	<ul style="list-style-type: none">• Closed
[Project 3]	<ul style="list-style-type: none">• Bulbines at CR 437 to be installed with annual change out in March	<ul style="list-style-type: none">• Open

6C.iv.

PROPOSAL**NEESE IRRIGATION & PUMP SERVICE****P.O. Box 620927****Oviedo, FL 32765****407- 365-4800 (Office) / 407-568-8749 (Fax)****tneese8812@bellsouth.net****State License #7325**

Proposal Submitted To	Phone	Date
Inframark Water & Infrastructure Services	407-947-1238	1/31/19
Street	Job Name	
313 Campus Street	Country Greens CDD	
City, State and Zip Code	Job Location	
Celebration, FL 34747	State Road 44 & Sorrento Springs Dr.	
Email:	Contact	
Russ.simmons@inframark.com	Russ Simmons	

We hereby submit specifications and estimates for:

Checked existing 4" well with 5 HP submersible pump for irrigation use,

Proposal to pull drop pipe and pump from well

Installation of the following: 1- new 5 HP 230-volt Submersible Motor,

1- new 5 HP 90 GPM 90 series Liquid End,

new 10-3 with ground submersible wire,

1- new 4 wire splice kit,

1- new 2" brass check valve,

1- new 4" x 2" well seal,

1 - new 2" x 8" galvanized nipple,

1 - new 5 HP Deluxe Control Box,

1 - new 220 Pressure Tank,

And 1 - new Pressure Switch.

New 5 HP Submersible Pump will be connected back to existing pressure line for irrigation use.

Proposed Total \$ 5,100.00

All parts and labor are guaranteed for one full year from date of installation

We propose hereby to furnish material and labor – complete in accordance with above specifications,

Payment to be made as follows: UPON COMPLETION OF JOB

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. We will not be responsible for damage done to concrete or lawn areas. All agreements contingent upon strikes, accidents or delays beyond our control.. Owner to carry fire, tornado and other necessary insurance.

I have the authority to order the above work and do so order as outlined above. It is agreed that the seller will retain title & ownership to any equipment or material furnished until final & complete payment is made. And if settlement is not made and agreed, the seller shall have the right to remove same and the seller will be held harmless for any damages resulting from the removal thereof.

AUTHORIZED SIGNATURE

Tony Neese

Note: This proposal may be withdrawn by us if not accepted within 30 days

Acceptance of Proposal – The above prices, Specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

Signature: _____

6C.v.

908 W Maud St
Tavares, FL 32778

Prepared For

Country Greens CDD
c/o Inframark Mgmt Services

Contact

Anthony Manis

Phone

(352)223-3145

Email

anthony@pinnacle-landscaping.com

Quantity	Description	Rate	Amount
1	Replace Pine tree along CR 437 and SR 44 and haul away all debris.	40.00	40.00
1	Slash Pine - 15 gallon	120.00	120.00
1	Project Supplies	12.00	12.00
		Total Estimate	172.00



Pinnacle Landscaping, Inc.

908 W Maud St
Tavares, FL 32778

Estimate

Prepared For

Country Greens CDD
c/o Inframark Mgmt Services

Contact

Anthony Manis

Phone #

(352)223-3145

Emailanthony@pinnacle-landscaping.com

Quantity	Description	Rate	Amount
50	Replace Pine tree along CR 437 and SR 44 and haul away all debris.	40.00	2,000.00
50	Slash Pine - 15 gallon	120.00	6,000.00
50	Project Supplies	12.00	600.00
50	Less discount for bulk tree installation	(37.00)	(1,850.00)
Total Estimate			6,750.00

908 W Maud St
Tavares, FL 32778

Prepared For

Country Greens CDD
c/o Inframark Mgmt Services

Contact

Anthony Manis

Phone

(352)223-3145

Email

anthony@pinnacle-landscaping.com

Quantity	Description	Rate	Amount
1	Replace Pine tree along CR 437 and SR 44 and haul away all debris.	40.00	40.00
1	Slash Pine - 30 gallon	175.00	175.00
1	Project Supplies	12.00	12.00
		Total Estimate	227.00

908 W Maud St
Tavares, FL 32778

Prepared For

Country Greens CDD
c/o Inframark Mgmt Services

Contact

Anthony Manis

Phone #

(352)223-3145

Email

anthony@pinnacle-landscaping.com

Quantity	Description	Rate	Amount
15	Replace Pine tree along CR 437 and SR 44 and haul away all debris.	40.00	600.00
15	Slash Pine - 30 gallon	175.00	2,625.00
15	Project Supplies	12.00	180.00
		Total Estimate	3,405.00

908 W Maud St
Tavares, FL 32778

Prepared For

Country Greens CDD
c/o Inframark Mgmt Services

Contact

Anthony Manis

Phone

(352)223-3145

Email

anthony@pinnacle-landscaping.com

Quantity	Description	Rate	Amount
50	Replace Pine tree along CR 437 and SR 44 and haul away all debris.	40.00	2,000.00
50	Slash Pine - 30 gallon	175.00	8,750.00
50	Project Supplies	12.00	600.00
50	Less discount for bulk tree installation	(32.00)	(1,600.00)
		Total Estimate	9,750.00

6C.vi.



Proposal

February 5, 2019

QUOTE INVOIC

NO:1005

COMING FROM:
Enhanced Business Solutions
3005 Siesta View Dr.
Kissimmee, FL 34744
(407) 633-9557

GOING TO:
Attn:Country Greens CDD

COMPLETED BY: S. Espailat
TERMS: Half up front

ITEM #	DESCRIPTION/COMMENTS	Qty	Amount Due
Pressure Wash	Pressure Wash Fence 2.7 miles		\$ 5,900.00
	Pressure wash side facing the street to remove fungus & mold		
	Use biodegradable environmentally friendly solution		
	1 Year Warranty		
	Quote includes all labor and materials		
			\$ 5,900.00

MEMO / NOTES:

Work will be completed within 10 business days of the NTP. Work will include pre and post-work inspection with electronic photographs sent to email. The fees paid will include all other expenses to include but not limited to: permits, authorizations and disposal fees.

APPROVED BY:
S. ESPAILLAT